

The IACAC Professional Development Committee announces our annual **SUMMER INSTITUTE** with several interactive sessions facilitated by knowledgeable and experienced professionals for Admissions and High School Counselors new to the field. **New this year, a HIGH SCHOOL COUNSELOR track!**

**Dates:** Monday, July 18th at 2:30 p.m. through Tuesday, July 19th at 5:00 p.m. All times Eastern Daylight Savings

**Where:** Franklin College. Franklin, Indiana

**Who: College Admission and High School Counselors with less than one year of experience**.

**Cost:** COLLEGE ADMISSIONS COUNSELORS – MEMBERS: $275; NON-MEMBERS: $300  
 HIGH SCHOOL COUNSELORS – MEMBERS: $150; NON-MEMBERS: $175

Registration includes two days of informative sessions, all meals (dinner Monday, breakfast and lunch Tuesday), housing, free parking, wireless internet, all materials and professional networking opportunities.

**Topics:** Back by popular demand, attendees will experience the **Amazing Journey-** an interactive and creative way to learn about the fields of admissions and high school counseling. Two different tracks will be offered for our admissions and high school professionals providing sessions on introduction to the profession, travel tips, strategies for effective high school/college visits and college fairs, ethical issues within education, the campus visit and student interviews, application processes, presentations from high school/college counselors, professional standards within social media, professional networking, a “day in the life of”, getting involved with IACAC and NACAC and more. Along with the support you’ll receive from your colleagues in the office, you’ll have an additional network of peers to support your development as a professional.

**To register / pay: \*** ONLINE REGISTRATION AT [www.iacac.net](http://www.iacac.net). Pay using PayPal. **Deadline July 8**

or  
\* MAIL OR EMAIL THE ATTACHED FORM TO:

IACAC   
P.O. Box 83

New Palestine, IN 46163

E-mail: iacacexecassistant@gmail.com

Pay with check . **Must be received by July 8.**

\*Please complete separate form for each participant \*

**Registration Questions:** Contact Jean Howell: [iacacexecassistant@gmail.com](mailto:iacacexecassistant@gmail.com) or call 317-476-4000

**Fun Stuff:** Participants will have a chance to visit with new and experienced admission and high school counselors from across Indiana and neighboring states who will share perspectives on our great profession.

Plus: a great opportunity to visit the campus of Franklin College!

\*Everyone is encouraged to bring a coffee mug or cup as door prizes from their institutions to be raffled off to all participants and to share your school spirit. Wear your school’s logo on Monday & Tuesday to help us all get acquainted! Shorts are not frowned upon. We look forward to meeting you, engaging in thoughtful dialog, and expanding your college admissions knowledge!

**Please keep a copy of each registration form for your records. Let us know if you need special accommodations. A confirmation letter and directions will be sent by July 5 those registration forms received. If you do not receive that confirmation, please contact Jean at 317-476-4000**.

# logobanner

# **IACAC 2016 Summer Institute Registration Form**

Name of Participant \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Staying on campus, please select \_\_\_ Male \_\_\_\_ Female (for room assignments) \_\_\_\_\_\_\_ Not staying on campus

Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

College/ University/High School \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State \_\_\_\_\_\_\_\_\_ Zip \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Personal e-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Optional)

Special Dietary needs, aids, or accommodations: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Starting date of current position \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Previous counselor experience? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**REGISTRATION MUST BE RECEIVED BY JULY 8, 2016**

\_\_\_\_ Pay by check: **Make checks payable to IACAC Member Registration Fee College: $275.00**

\_\_\_\_ Purchase Order Enclosed # \_\_\_\_\_\_\_\_\_\_\_\_\_\_.  **High School: $150.00**

**Non-Member** **Registration College: $300.00**

\_\_\_\_ Pay on site: cash, check **High School:** **$175.00**

\_\_\_\_ Prof. Dev. Committee Member \* Use the Member rate if your institution is a Member.

\_\_\_\_ On-line payment (PayPal) can be made by registering online **TOTAL AMOUNT ENCLOSED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

at [www.iacac.net](http://www.iacac.net), OR after this registration form is

received by IACAC

Mail or email this form to: QUESTIONS: CALL JEAN HOWELL, 317-476-4000

IACAC

P.O. Box 83

New Palestine, IN 46163

[iacacexecassistant@gmail.com](mailto:iacacexecassistant@gmail.com)

**Include a check with each registration or register / pay on-line with Pay Pal. This form may be duplicated.**

**Let us know if you need special accommodations.**

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